

**This document outlines the process to be used for booking tennis courts.
Do not play unless you have a court booked.**

1. To request ClubSpark booking access email John Graves on john.graves@ntlworld.com.
2. After checking that you have a current membership subscription your name and email details will be added to the Sale Sports Club ClubSpark database.
3. You will be sent an email from ClubSpark with a link inviting you to complete your registration by updating your personal information and setting a passwords in the screen below.

Register to accept invitation

Already have an account? [Sign in](#)

Register with an email address and password..

Please complete all the information below:

First name

Last name

Email address

We use this to confirm a booking and provide club specific information.

Confirm email address

Mobile number

We use this to send booking details and booking reminders.

Date of birth

Gender Male Female

Postcode

Password

This will enable you to manage this booking and improve the process of future bookings.

By creating this account you agree that Sportlabs can contact you with regards to using the ClubSpark software.

The LTA and its national, county and island associations would like to: (i) view information held in relation to you on ClubSpark (whether inputted previously or in future); and (ii) use your personal data, including sensitive personal data, for the purposes of your involvement in British tennis and to send you information related to these purposes by post, email or SMS. Please tick this box if you consent to this:

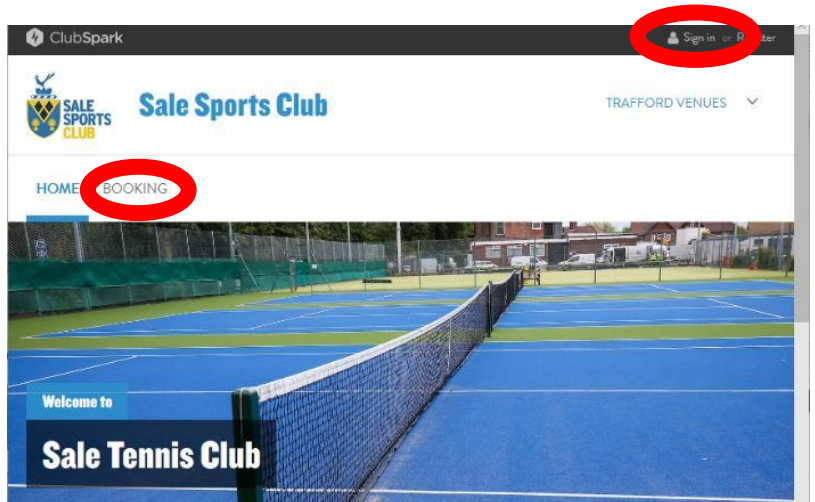
For further details please see the [LTA privacy policy](#).

Register with your LTA or social account...

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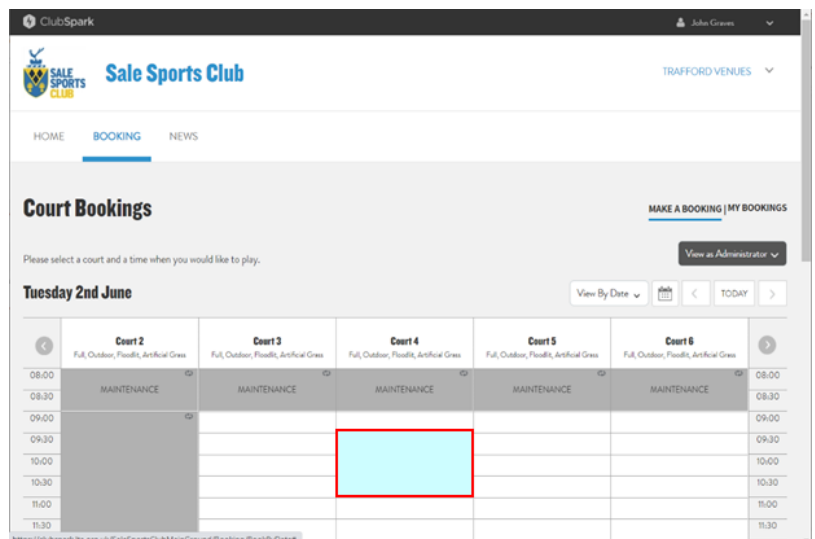
4. Sign in to ClubSpark with your email and password to view court availability and make bookings:

<https://clubspark.lta.org.uk/SaleSportsClubMainGround>



5. Click on the appropriate session to book a court – you can reserve more than one 30 minute slot per booking subject to current booking rules.

Slots greyed-out and marked with a padlock are not available – e.g. they are outside of the booking period in which you are allowed to book.



6. You will receive an email confirmation of your booking that will include the combination code to open the gate lock.