



## CLUBSPARK COURT BOOKING

The LTA's ClubSpark system that the Club uses for tennis court bookings will be reconfigured to cater for the court booking demand post Covid-19 restrictions. These changes will come into effect on Monday 14<sup>th</sup> June 2021.

In order to use the courts all users must book a court in advance via ClubSpark (via a laptop/PC or the mobile device by installing the *ClubSpark Booker* app). Any members who have not yet registered with ClubSpark will be invited to register via a link emailed from the ClubSpark system.

The configuration detailed below will be reviewed on an ongoing basis and if necessary, tuned to better meet the needs of the Club.

### PEAK/OFF-PEAK

The booking slots for the courts will be grouped into blocks as follows:  
(See also Appendix 1)

#### Weekday

Peak	Mon-Fri	17:00 – 22:00
Off-Peak	Mon-Fri	08:00 – 17:00

#### Weekend

Peak	Sat	08:00 – 17:00
Off-Peak	Saturday	17:00 – 22:00
Off-Peak	Sunday	08:00 – 22:00

### MEMBERSHIP GROUPS

Paid-Up Members of the Club will be registered on ClubSpark to enable court bookings, and will be grouped as follows:

#### Adults

Adult members (over 18's) who pay a full subscription (annual or monthly).

#### Juniors

Parents of junior members (18 and under) who pay the junior subscription rate. Parents are expected to book courts on behalf of their children.

#### Parent-Players

Parents who have joined as player members who are entitled to use the courts only when playing with their children (who must also be junior members of the Club).

#### Coaches

The Club's coaches will be able to book slots for their coaching sessions which are not part of the regular coaching programme, e.g. 1-to-1 coaching.

#### Pay-&-Play

Members of the public can book and pay for weekday off-peak courts by registering with the LTA Rally scheme.



## **BOOKING RULES**

Each of the Membership Groups described above will have booking rules applied as follows:  
(See also Appendix 1 and Appendix 2)

### **Administrator**

The Club's Booking Administrator will reserve courts in advance for regular and Club-level activities, including for example:

- Coaching Programme
- League fixtures
- Club social sessions and tournaments
- Holiday Sports Camps

### **Coaches**

In addition to the regular coaching programme, coaches will be able to book courts as follows:

2 bookings per day, up to 2 x 30 min slots per booking, up to 10 days in advance to cater for ad hoc/non-programme coaching.

### **Adults**

Adult members can make 1 booking per day, up to 4 x 30 min slots per booking, up to 14 days in advance.

### **Juniors**

Parents of junior members can make 1 booking per day on behalf of their children, up to 3 x 30 min slots per booking, up to 7 days in advance.

### **Parent-Players**

Parent-Players can make 1 booking per day, up to 3 x 30 min slots per booking, up to 7 days in advance.

### **Pay-&-Play**

LTA Rally users can make 1 booking per day (@ £5 per hour via LTA Rally website), up to 4 x 30 mins slots per booking (weekday off-peak only), up to 5 days in advance.

## APPENDIX 1 – BOOKING SLOT GROUPINGS

	GREEN Courts 2-3			BLUE Courts 4-6		
	M-F	SAT	SUN	M-F	SAT	SUN
08:00	Adult Coach (ad hoc) Parent-Player Junior Pay-&-Play	Adult Coach (ad hoc) Parent-Player Junior	Adult Coach (ad hoc) Parent-Player Junior Pay-&-Play	Adult Coach (ad hoc) Parent-Player Junior	Adult	Adult Coach (ad hoc) Parent-Player Junior
09:00						
10:00						
11:00						
12:00						
13:00						
14:00						
15:00						
16:00	Adult Coach (ad hoc) Parent-Player Junior	Adult Coach (ad hoc) Parent-Player Junior Pay-&-Play	Adult Coach (ad hoc) Parent-Player Junior Pay-&-Play	Adult	Adult Coach (ad hoc) Parent-Player Junior	Adult Coach (ad hoc) Parent-Player Junior
17:00						
18:00						
19:00						
20:00						
21:00						

## APPENDIX 2 – BOOKING RULES

Membership Category	Advance booking period	Maximum bookings during period	Maximum bookings period (days)	Maximum booking slots (30 min) per booking	Minimum booking slots per court booking	Notes
Adult	14	1	1	4	1	b
Junior	7	1	1	3	2	c
Parent - Player	7	1	1	3	2	d
Pay and Play	5	1	1	4	2	e
Coach	10	2	1	2	1	f
a	Admin blocks out in advance all known regular sessions for matches, social, coaching programme, etc.					
b	Adult members can make 1 booking per day, up to 4 x 30 min slots per booking, up to 14 days in advance.					
c	Parents of juniors can make 1 booking per day, up to 3 x 30 min slots per booking up to 7 days in advance.					
d	Parent-Player can make 1 booking per day, up to 3 x 30 min slots per booking up to 7 days in advance.					
e	Pay-&-Play (i.e. public) can make 1 booking per day (@ £5 per hour via LTA Rally), up to 4 x 30 mins slots per booking (weekday off-peak only), up to 5 days in advance.					
f	Coaches can make 2 bookings per day, up to 2 x 30 min slots per booking, up to 10 days in advance to cater for ad hoc/non-programme coaching.					